

AMENDED CONSTITUTION OF THE ROYAL COLLEGE GROUP OF 70 (Amended & Ratified at the AGM on 22nd February 2020)

OUR VISION

To enhance the lives of our members through enriching experiences and activities whilst promoting social interaction.

OUR MISSION

Improving the lives of our members through organized activities to include social interaction, recreation, basic support and needs, volunteerism and social responsibilities.

OBJECTIVES

Provide fellowship for members.

Support the aims and objectives of the Alma Mater in whatever way possible, in liaison with the Royal College Union.

Carry forward the heritage of Royal College in whatever way possible.

ARTICLE 1 – NAME, OFFICE BEARERS & THEIR SELECTION

1. **Name:** This Association will be known as the '**Royal College Group of 70**'.
2. **Office Bearers:** The management of the Association shall be vested in an Executive Committee comprising the following Office Bearers & a General Committee.
 - (a). The President
 - (b). Two Vice Presidents
 - (c). Secretary
 - (d). Treasurer
 - (e). Immediate Past President
 - (f). Editor
 - (g). Assistant Secretary
 - (h). Assistant Treasurer
 - (i). A General Committee not exceeding Twelve (12) members.
3. Office Bearers & the members of the General Committee are appointed / selected at an Annual General Meeting (AGM), Extraordinary Meeting or at a Committee Meeting by majority vote.
4. Minimum of Fourteen (14) days prior to the AGM, the President shall ask for nominations by members for Office Bearers and the General Committee.
5. Sub Committees & Chairmen of such sub committees may be appointed at the Executive Committee meetings to handle specific projects, by the President in consultation with the Committee Members.

ARTICLE 2 - DUTIES OF OFFICE BEARERS

1. **President** - It shall be the duty of the President to preside at meetings of the Association and the Executive Committee & to perform such other duties as applicable to his office.
2. **Vice President** - It shall be the duty of the Vice President to serve as a member of the Executive Committee and to preside at meetings in the absence of the President and to perform such other duties as may be prescribed by the President or the Executive Committee.

3. **Secretary** - It shall be the duty of the Secretary to keep the records of membership, attendance at meetings, send out notices of meetings of the Annual/Special General Meetings and the Executive Committee Meetings, record and preserve minutes of such meetings and perform such other duties as applicable to his office.
4. **Treasurer** - It shall be the duty of the Treasurer to act as the custodian of all funds in the Association, keep and maintain all such accounts, issue receipts for all monies received, including grants and donations and to perform any other duties decided by the Executive Committee as and when required. He shall maintain an updated list of the Association's assets with due approvals and the current value. Upon relinquishing this appointment, he shall turn over to his successor or to the President all funds, books of accounts and any other property of the Association in his possession.
5. **Editor** - It shall be the duty of the Editor to act as the custodian of all photographs and videos and keep records of all events carried out by the Association during the year. He shall also be the web administrator of the Association's website which he shall maintain and update as and when necessary in liaison with the President and the Committee.
6. **Assistant Secretary** - It shall be the duty of the Assistant Secretary to assist the Secretary in his duties and perform the duties of the Secretary in the absence of the Secretary by taking notes and minutes at the meetings and perform such other duties as applicable.
7. **Assistant Treasurer** - It shall be the duty of the Assistant Treasurer to assist the Treasurer in his duties and perform the duties of the Treasurer in the absence of the Treasurer, maintain records of all transactions and perform such other duties as applicable.

ARTICLE 3 - FEES AND DUES

1. Members may make one-time payment of a minimum of Rs 1,000/= for Life Membership.
2. Members may make donations for projects undertaken by the Group and in support of Group activities.
3. All fees shall be paid by cash or by cheque drawn in favour of 'Royal College Group of 70' and duly crossed.

ARTICLE 4 - METHOD OF VOTING

1. Business of the Association including selection and appointment of Office Bearers and the General Committee shall be ordinarily by show of hands and if circumstances require, it be decided by ballot on the consensus of the members present.
2. The President is empowered with the right of a casting vote at the Committee Meetings, Special & General Meetings.

ARTICLE 5 – GROUP FUNDS

1. The Treasurer shall deposit all funds of the Association in the bank to be designated by the Executive Committee. The signatories to the Bank Accounts will be as follows;
 - (a). **Royal College Group of 70:**
President/Vice President and Treasurer/Assistant Treasurer.
 - (b). **Royal College Group of 70 Special Projects Fund:**
President/Secretary and Treasurer/Assistant Treasurer.
2. All bills shall be paid by cash or cheque and the Payment Voucher signed by any two of the above designated signatories.
3. An audit by a qualified Chartered Accountant or any other qualified person or audit firm shall be made once every year of all the Association's financial transactions. The audited accounts shall be circulated to the members at least one week prior to the Annual General Meeting.
4. The financial year of the association would be 1st January to 31st December. Fees are due on the 1st January of every year.

ARTICLE 6 – RESOLUTIONS

1. No resolution or motion to commit the Association on any matter shall be considered by the Association until it has been duly studied and accepted by the Executive Committee.
2. The Executive Committee will submit their recommendations on such resolutions or motions, to the Annual General Meeting / Special General Meeting for ratification.

ARTICLE 7 - ORDER OF BUSINESS

1. Executive Committee Meetings will be held regularly, as agreed by the Committee and as per agendas set by the Secretary, in consultation with the President.
2. The Executive Committee shall have the power to appoint, remove, dismiss at its discretion and to remunerate such employees of the Association as it deems proper.

ARTICLE 8 - MEMBERSHIP AND VOTING RIGHTS

1. All members of the Royal College Group of 70 will be Life Members of this Association.
2. All members of the Royal College Group of 70 shall carry voting rights.
3. Honorary Membership may be extended to any old Royalist with the unanimous consent of the Executive Committee.
4. Honorary Members & the Patron (the Principal, Royal College) will not have any voting rights.
5. The quorum for the Executive Committee meeting shall be not less than 50%.
6. If any member of the Executive Committee is unable to carry out his functions, the rest of the Executive Committee have the right to appoint a successor by a simple majority vote.

ARTICLE 9 – ANNUAL GENERAL MEETINGS & SPECIAL GENERAL MEETINGS

1. The quorum shall be Twenty Five (25) members at the AGM for its proceedings to commence and valid.
2. At least Fourteen (14) days' notice will be given of an Annual General Meeting and at least Seven (07) days' notice for a Special General Meeting.
3. The business of the Annual General Meeting shall include inter-alia the following;
 - (a). To receive and if approved adopt the report of the Executive Committee for the previous year.
 - (b). To receive & if approved, pass the audited accounts of the group for the previous year.
 - (c). To elect the Executive Committee for the ensuing year.
 - (d). To appoint a firm of Chartered Accountants as auditors for the ensuing year.
 - (e). To write-off any outstanding dues to the Association, if it is deemed to be not recoverable.
4. Any member wishing to have any matter included in the agenda of the Annual General Meeting may do so provided he gives notice to the Secretary in writing Seven (07) days before the meeting is due to be held.

ARTICLE 10 - AMENDMENTS TO THE CONSTITUTION

1. Any proposed amendment to this Constitution shall be submitted in writing by two (02) or more members to the Honorary Secretary Fourteen (14) days before the Annual General Meeting or Special General Meeting.
2. Any proposed amendment to the Constitution will require 2/3 majority approval at an Annual General Meeting or a Special General Meeting.

3. The incumbent Executive Committee have the right to amend this Constitution during the first Six months preceding the adoption of the Constitution (upto 22nd August 2020) provided that the relevant motion is accepted with a majority vote.

ARTICLE 11 - BY-LAWS

1. The Executive Committee is empowered to draft the necessary by-laws to regulate the functions and duties of the Association in keeping with its objectives as and when they consider it appropriate to do so. All amendments and revocations of by-laws shall be binding on the members.
2. The by-laws may be approved / amended at any General Meeting of the Association by a majority vote of the members present and voting, provided such amendments have been studied by the Executive Committee and recommended to be accepted / implemented.

ARTICLE 12 – PROHIBITIONS

1. The funds of the Association shall not be used to pay the fines of members who have been convicted in any Court of Law or a Tribunal.
2. The Association shall not involve in any political activity or allow its funds/or premises to be used for political purposes. The Executive Committee will be empowered to link-up with any other similar association of the Royal College as deemed necessary for the continuance of the activities of the 'Royal College Group of 70'.

ARTICLE 13 – INTERPRETATION

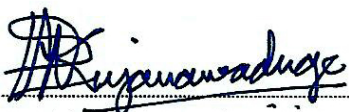
1. In the event of any question arising out of any point which is not expressly provided for in this Constitution, the Executive Committee shall have the power to use its interpretation in keeping with the culture and practices of the group and any such decision shall be final and not be questioned.

ARTICLE 14 - DISSOLUTION

1. The Association shall not be dissolved, except with the consent of not less than two thirds of the members of the Executive Committee eligible to vote, for the time being resident in Sri Lanka.
2. On the dissolution of the Association, any remaining funds of the Association shall be donated to the Royal College Union Trust.

DECLARATION

This Constitution was adopted unanimously at the Annual General Meeting of the 'Royal College Group of 70' held on Saturday, 22nd February 2020 at the Light House Galley, proposed by Wazir Sourjah and seconded by Jagath Ranawaka.



Samantha Liyanawaduge
Treasurer



Rajasundaram Ravi
Secretary



Thirunavukarasu Premakumar
President